



PROJEKAT FINANSIRA
EUROPSKA UNIJA



Foundation for Women's Empowerment
Bosnia and Herzegovina
Fondacija za osnaživanje žena
Bosna i Hercegovina

PROJEKAT IMPLEMENTIRAJU
FONDACIJA CURE I FONDACIJA ZA OSNAŽIVANJE ŽENA

TERMS OF REFERENCE

for

External evaluator of Participatory and Learning Evaluation for the project “Women's Rights Agenda for Positive Change “

Project: “Women's Rights Agenda for Positive Change“ funded by European Union, implemented by CURE Foundation (CURE) and Foundation for Women's Empowerment (FWE)

Organisation and place: Foundation CURE, Sarajevo, Bosnia and Herzegovina

Evaluation Period: 20 November – 24 December 2020

About CURE Foundation:

CURE Foundation is a feminist-activist organization which promotes gender and sex equality and works for positive social changes through educational, cultural and research programs. By organizing affirmative action CURE celebrates the strength and power of women, and helps empowering individuals, so that they can become initiators of social changes in Bosnia and Herzegovina and the world. CURE is an organization of professionals and volunteers who go out on the streets as a sign of protest against violence, discrimination, violation of laws and basic human rights.

About Foundation for Women's Empowerment:

The Foundation for Women's Empowerment is an independent and non-profit women's foundation based in Bosnia and Herzegovina fully committed for supporting initiatives of women's grassroots civil society organizations (CSOs) in promoting women's human rights, empowerment of women and gender equality.

Short description of the project to be evaluated

With the project “Women's Rights Agenda for Positive Change“ funded by European Union, CURE Foundation (CURE) and Foundation for Women's Empowerment (FWE) intention is to contribute to the promotion and respect of women's human rights, eradication of discrimination against women belonging to minority and marginalized groups in ten (10) municipalities.

The project represents an outstanding opportunity for engaging mechanisms in continuation of practical work around human rights of women belonging to minority and marginalized groups, through organisation of joint trainings, implementation of comparable activities and exchange of good practice among actors and stakeholders.

In the first place, CURE and FWE will invest efforts in building capacities of those organizations to enable them to directly contribute to the promotion and respect of women's human rights and increase socio-economic inclusion of women and girls belonging to minority and marginalized groups through strengthening of their capacities and creating concrete actions to combat discrimination, racism and xenophobia and address their human rights issues. Furthermore, they will advocate for a more



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equitable approach to increase women's socio-economic inclusion through implementation of legislation related to women's human rights and gender equality. CURE and FWE will work in partnership with ten (10) women's organizations from ten (10) municipalities, that have experience in assisting women and girls belonging to minority and marginalized groups, but lack skills and knowledge in socio-economic inclusion, particularly in social (re)integration of women and girls belonging to minority and marginalized groups.

Objectives of the project

Overall objective of the project is to contribute to the promotion and respect of women's human rights, eradication of discrimination against women belonging to minority and marginalized groups in Bosnia and Herzegovina.

The specific objective of the project is to increase socio-economic inclusion of women and girls belonging to minority and marginalized groups through strengthening of their capacities and creating concrete actions to combat discrimination, racism and xenophobia and address their human rights issues in Bosnia and Herzegovina.

Evaluator's task

The Final evaluation will be organized to appraise the achievement of the project activities, results and objectives. It will be conducted by external evaluator (s) engaged by CURE and it is envisaged that it will be comprised of field documentation and data gathering, individual interviews and desk reviews of the project documentation. CURE will support evaluator(s) in organizing evaluation meetings with relevant project counterparts and other stakeholders. Based on the findings, the evaluator will formulate the conclusions and make corresponding recommendations concerning the outcomes, the methods, and the implementation of the project.

The evaluator will be responsible for the feedback workshop and shall incorporate the results and comments of the workshop into the final report.

Objectives and scope of the participatory external evaluation

This external evaluation aims in particular at:

- a. Assessing the implementation of the project "Women's Rights Agenda for Positive Change" through achieved objectives and reached targets, indicators, outputs and outcomes as stated in Logical framework of the Project.
- b. Analyzing the current women's right context relevant to the project (in terms of needs, risks and opportunities).
- c. Identifying and recommending actions to be taken in future to transform the current positive project results at outcome level into broader and more effective elements of social change,
- d. Evaluating the cooperation between Projects partners and the effect of European Union financial and technical support on this project.



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The evaluation will explore the implementation and the results of the project at the level of the project participants and on the community level. It will identify measures to better develop the capacities of project beneficiaries (women); the evaluation will explore and identify feasible sustainable approaches for the project to work in partnership with local communities and public institutions.

Selection criteria

All **external evaluator** must comply with the following criteria:

- Possession of the University degree
- Have an excellent knowledge of the women's human rights and gender equality in BiH;
- Have experience from previous involvement as a consultant for women's minority and marginalized issues in Bosnia and Herzegovina;
- Have experience in the work with women's organizations in Bosnia and Herzegovina.
- Proven experience in participatory project evaluation
- Proven experience in the organizational development
- Proven experience in women's rights in Bosnia and Herzegovina
- Excellent writing skills in English;
- Working level of English and Bosnian/Croatian/Serbian languages required.

There is not a standard format for the proposal. The external evaluator's proposal should consist of the following:

- a) *Evaluator's CV* (preferable CV in EU Format) with detailed information concerning past experience in the field of evaluation of the project, as well as the list of biographical information of the conducted consultations. *Evaluator's CV attach as an Appendix.*
- b) The proposal should be clear and concise with goals and objectives for the evaluation as well as described working methodology.
- c) *Evaluation agenda.* The detail schedule with planned hours (e.g. desk review, interviews with relevant stakeholders, etc)
- d) *Evaluator's budget.* The budget should include fee/per day for whole evaluation period. Transport, food and accommodation costs are included in this fee. The evaluator shall suggest a daily fee/rate per day in EUR and the number of days for the assignment. However, if the evaluator is BiH resident, the payment will be made in BAM in accordance with an official currency exchange rate on the date of the payment.



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Evaluator's outputs

The evaluator is expected to produce a written report Participatory and Learning Evaluation for the project “Women's Rights Agenda for Positive Change“ and deliver the final version of it to CURE, in English by 16th November 2020. The output, Final Evaluation Report, will also contain the achievements of the project, lessons learned and recommendation on follow-on activities (independently or as annex to evaluation report), suitable for further distribution at the end of the project.

In order to produce the requested product the evaluator will conduct the following:

- Desk study – Review of secondary sources: Review all important available information of the Project of the project evaluation period (2019-2020); Review all of the relevant data related to the impacts of the project based on existing information.
- Interviews/surveys and/or focus group discussions with / participatory methods including:
 - the director and the project staff of CURE Foundation and Foundation for Women's empowerment
 - project participants
 - partners / external stakeholders
- Provide final Report to CURE.

The Evaluator is expected to produce and deliver the Report with a quality analysis and recommendation to CURE by **December 16, 2020**. CURE will review and give comments by December 20th 2020. The final research report should be delivered to CURE in electronic format, in English by **December 24, 2020**. Final report need to be also approved by European Union.

Schedule

The Evaluator will be engaged in the period **November 20, 2020** till **December 24, 2020** for maximum of 15 working days. Final Evaluator Report has to be submitted no later than **December 24 2020**.

Time schedule for evaluator:

- Preparation of inception report (5 working days): Collection of and acquaintance with the project documents, project progress reports and other relevant project-related materials; Designing the detailed evaluation scope and methodology (including developing the instruments for data collection and analysis);
- Meetings (5 working days): Briefing and Meetings with CURE and FWE staff, interviews/surveys, Meetings with project participants, interviews/surveys, Meetings with partner organisations, stakeholders, interviews/surveys



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- Analysis and Elaboration of the draft report (5 days): Preparation and presentation of draft report for comments.

The payment for the work will be defined in Contract and will be made upon the work completion and the final product delivered to CURE, with all the necessary documentation as per CURE's administrative procedures.

THE APPLICATION FORM HAS TO BE SUBMITTED IN ENGLISH!

APPLICATION DEADLINE: November 15, 2020

NOTE!! *There is not a standard format for the proposal.*

External evaluator wishing to submit proposals should do that by the given deadline. All applications based on the above mentioned criteria received by **15th of Novembre 2020** will be considered.

If you have questions or/are seeking more information, please contact the following:

CURE Foundation

or Foundation for Women's Empowerment

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Sarajevo, November 6, 2020